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INFORMATION FOR SUBCONTRACTORS COMMENCING COOPERATION WITH CRIST S.A.

I. REQUIREMENTS

Procedure in case of commencement of cooperation by Subcontractor

1. Before starting work in the shipyard, the Subcontractor is obliged to complete the Subcontractors' self-assessment questionnaire (enclosure no. 4) and submit it to the Health and Safety Department.
2. Each of the Subcontractor's employees is required to undergo health and safety and fire protection information training. During the training, Subcontractors' employees will learn the basic health and safety standards, rules of movement and work in the shipyard. Trainings take place from Monday to Friday. Trainings start at 8 o'clock and last until approx. 10:30 o'clock.
3. The Subcontractor is obliged to register its employees for health and safety training by e-mail. The data required for the notification must be entered in the Excel file (electronic version of the Excel file) and sent to the following addresses: bhp@crist.com.pl and biuro.przepustek@crist.com.pl. The list of persons to start cooperation must be previously agreed with managers, production foremen or cooperation department as to the place of performing production works. The notification should be sent at least one day before the planned date of the training.
4. A representative / supervisor of a subcontracting company introduces new employees to the shipyard, as well as:
 - collects a circulation form and fills in the data contained therein,
 - takes employees to health and safety and fire protection training - if employees do not speak Polish language, a translator must be provided,
 - in the case of welders, presents the certificates in the office of Chief Welding Engineer, who confirms reception and compliance with CRIST requirements on the circulation form,
 - in the case of scaffolding assemblers, presents qualification certificates in ZDOR department.
5. Personal training card, that should be kept in the personal files, as well as circulation form constitute a confirmation for completion of health and safety and fire protection training.
6. Issuing permanent passes for employees takes place on the basis of a circulation form confirmed by Health and Safety Department and the appropriate production manager and welding engineer (in case of welders).
7. The Subcontractor is responsible for ensuring that employees have a set of documents with them: general and on-the-job training of the subcontracting company, certificate of health and safety and fire protection training in CRIST S.A., current medical certificate allowing them to work in the position on which they will perform production works and admission to work over 3 m, required qualifications / certificates for welders and fitters (hull, pipelines, scaffolding).

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8. Bringing employees to manager of the department to whom they were assigned, and then to the foreman who will coordinate the performance of the subcontracted works.
9. Showing employees where the tools store, welding machine service, locker room are located and supporting the employees in collecting tools, devices and personal protective equipment.
10. The subcontractor is obliged to stay in touch with CRIST coordinating foremen on the following days in order to check how the assigned employees deal with the assigned production works (skills, quality, efficiency, stress). In case of justified problems, they should be reported to the appropriate manager of department or cooperation department at CRIST shipyard.

II. QUALIFICATION REQUIREMENTS FOR THE SUBCONTRACTOR'S EMPLOYEES

CRIST S.A. in order to maintain appropriate quality standards of the provided services has the right to verify the Subcontractor's employee in terms of having adequate qualifications and certificates, as well as the necessary experience to perform a specific works.


- Welders in the hull departments: method 136, minimum PF positions, PC for a thickness of 12 mm, minimum vertical fillet welds, ceramic backing - before assignment to work skills to be verified with a test at CRIST welding school with a possible exam for the required qualifications (cost 1250 + VAT).
- Welder in the piping department: method 141/136 HLO 045 or 138/135/136.
- Hull assemblers: several years of experience as a fitter in a shipyard, the ability to read a ship's drawing and assemble construction elements independently, qualifications to cutting – tacking.
- Pipeline fitters: shipbuilding experience as an independent fitter in prefabrication of ship pipelines, the ability to read ship's isometric drawing (3D). The minimum requirement is experience as a pipeline fitter in other industries, e.g. chemical, petrochemical, gas and oil, etc.
- Metalworker / Mechanical fitter: work experience, the ability to read technical drawings, the ability to gas cutting, the ability to tack metal elements, welding skills are welcome. People called "handyman".
- Grinder: a minimum of six months of working experience as a grinder in a shipyard.
- Other positions as agreed and required by individual foremen and production managers.

III. HEALTH AND SAFETY STANDARDS BINDING IN CRIST

Means of collective protection

Means of collective protection take precedence wherever they can be applied.

It is strictly forbidden to enter the area where there are no safety railings at edges and secured openings.

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Basic principles of work on scaffoldings:

1. Scaffolding may only be used if it has been approved by the Scaffolding Acceptance Team. Such approval is confirmed by putting up a green plate at each entry to the scaffolding.
2. Scaffolding inspection made by the company that erected the scaffolding must be performed daily on the green plate. Warning! Daily inspections do not release employees from paying attention to the condition of the scaffolding on which they are to work.
3. All scaffoldings erected in CRIST are a subject to technical acceptance.
4. If the scaffolding hinders the work or it needs to be erected, rebuilt or dismantled, it should be reported to the site office, logged in the Scaffolding Erection and Acceptance Logbook. It is not allowed to erect, rebuild or dismantle any scaffolding by yourself!!!
5. During the erection, rebuilding or dismantling of the scaffolding, only scaffolders may stay on the scaffolding. Their work area should be fenced off and no one is allowed to go beyond the fencing.

Personal protective equipment

All Subcontractor's employees performing work in the shipyard are required to have:

1. hard hats
2. work clothes (welders should wear flame-retardant protective clothing)
3. protective shoes with steel toecaps type S1P
4. hearing protectors.

The above mentioned protective equipment is mandatory.

In addition, the pass number (issued together with the pass by the Pass Office) and / or the company logo should be affixed to the hard hats, and the company name or logo should be on the work and protective clothes. Other personal protective equipment should be used depending on the work to be performed.


For example:

- when working at a height above 6m (in the absence of safety railings), use a harness with a rope and a shock absorber,
- masks with absorbent filters should be used when performing hot work. In addition, welders should have welding helmets, and grinders should have protective goggles.

Tools and validation, tool boxes

The user is responsible for maintaining and returning the tools to validation in time.

- if the equipment belongs to CRIST shipyard - THE SUBCONTRACTOR'S SUPERVISION IS OBLIGED TO VERIFY THE VALIDITY OF THE CERTIFICATES AND MAKE SURE THAT THE UNRELIABLE EQUIPMENT IS RETURNED TO THE TOOL STORE IN A TIMELY MANNER,
- if we have our own equipment, it must be clearly marked with the company's name and also certified.

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It should be remembered that equipment such as, for example, oxygen-acetylene hoses, slings, hoists etc. should have visible markings confirming the date of the last approval or indicating the date of the next approval.


Once every 3 months, the Health and Safety Department sends tables to Subcontractors to be filled in in order to check whether you have certified equipment. It should also be filled in when the tools are owned by CRIST and the company only rents them.

All tool boxes and containers should be marked with the name of the company and the contact number, the name and surname of the person managing the employees, and also marked on the upper part with DOR (maximum lashing capacity) in large numbers and letters - taking into account the expected weight of the materials stored inside.

Works in confined spaces and hot works

1. Rules of work on vessels: work on blocks at the Hull Prefabrication Department is based on entries in the Hot Work Permit Logbook and Other Works Register. Entries must state that the group of people to perform hot works should be reported in the mentioned logbook. The exact location and duration of the work, as well as the number of people should be specified. The person submitting the work must sign the log. Entries in the logbook are to be made the day before, by 2 p.m., and then the fire inspector enters his comments on the work to be performed in box 10. His instructions must be applied during performance of hot work. After the works are completed, the completion of the work should be confirmed in writing in this logbook.
2. When the sections are assembled into blocks or the first confined spaces appear, the Hot Work Permit Logbook and Other Works Register is introduced by the Manager of SDII Area (the current logbook template can be found in the archive). The logbook stays at the nearest vessel site office. At this stage, the persons responsible for the works performed, registers all works to be carried out in confined spaces, making a detailed entry of the works performed in the logbook. Work permit is signed by the person managing the employees (manager, foreman, team leader supervising the Subcontractor), and inspects whether the workplace is safe and all measures have been taken in accordance with the recommendations of Fire Prevention Department and other departments.
3. At the time of commencement of hot works or at an earlier stage (the decision is up to the vessel Builder), the Hot Work Permit Logbook and Other Works Register keeping and coordination of works is taken over by the vessel Builder (the moment of commencement is marked with a red line), who then issues recommendations and consent for the safe performance of works.
4. The Subcontractors listed in the Hot Work Permit Logbook and Other Works Register are required to inspect the working conditions and compliance with the recommendations issued by Fire Prevention Department, the Builder and other departments for works to be performed on the vessel under construction. The employee should start work at the moment when the conditions described above are ensured and the person supervising the Subcontractor confirmed in writing in the logbook that he acknowledged the conditions of work.


Basic principles of working in confined spaces

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1. Obtain the permit in the Hot Works Permit Logbook and Other Works Register.
2. Make sure that the tank is degassed, a degassing certificate has been issued and the atmosphere is correct (min. 19,5% of oxygen and max. 10% of DGW – low explosive limit).
3. All openings must be open; if the hatches are closed, the tank is not degassed even if a degassing certificate has been issued.
4. Air blowing was used to ensure proper aeration of the tank, especially in case of implementation of fire hazardous or toxic works.
5. Make sure there is lighting inside of the tank; if not, you need individual lighting (i.e. portable lamp).
6. Make sure that a sign is hung before entering the tank indicating that the tank is degassed. If the date of a given day is not there, you must not enter the tank and report it to your supervisor.
7. If you perform welding or assembly works during which harmful and dangerous substances are released, an extractor should be provided.
8. Individual work in confined spaces is prohibited. You work in pairs or larger groups.
9. The person assisting the works performed in confined spaces does not enter the tank!
10. If you feel unwell, stop working immediately and leave the tank.

Health and safety requirements to be met by subcontractors during the cooperation

1. Participation in occupational health and safety trainings organized by CRIST.
2. Obligation to undergo further training in the field of occupational health and safety in the event of discontinuity of work in CRIST, i.e. absence of more than 3 months.
3. Presentation of documents confirming the validity of approvals and certificates (upon request) when the equipment used is the property of the Subcontractor to the address bhp@crist.com.pl or in person in the Health & Safety Department.
4. Ensuring direct supervision over its employees and appointing a person to contact directly CRIST management commissioning the works at the shipyard.
5. Cooperation with the client in scope of fulfilling the obligations concerning occupational health and safety.
6. Providing initial, on-the-job and periodic health and safety training for own employees.
7. Active participation in monitoring the condition of occupational health and safety.
8. Participation in meetings, trainings, sessions in order to supplement the knowledge in the field of occupational health and safety organized by CRIST.
9. Immediate reporting to the Health and Safety Department of CRIST S.A. of any potential accident-related events, breakdowns and accidents at work occurring during the performance of subcontracted works.

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10. Cooperation with coordinators indicated by the representative of CRIST (ordering party) according to Annex no. 4.

Environmental requirements

Subcontractors have an obligation to:


1. report to Health & Safety Department and Fire Prevention Department to the address bhp@crist.com.pl and prewencja@crist.com.pl all chemicals used by the Subcontractor and planned for use before commencement of works on CRIST premises – provided that they are not owned by the ordering party.
2. protect against the release of hazardous substances into the environment during sandblasting, painting, metallization, etc. by performing full (tight) protection of the vessel and other objects (tarpaulin) with materials resistant to the adverse influence of weather conditions (wind, rain) in such a way that there is no damage.
3. all substances must be protected in such a way that the substance does not come into direct contact with the ground.
4. have the current characteristics of the substance and the persons carrying out the work must be familiar with them.
5. storing and utilizing all waste in accordance with the rules adopted in CRIST S.A. and removing them on an ongoing basis from the workplace to containers intended for this purpose.
6. the user (employee) is responsible for proper segregation and storage of waste at the workplace.
7. placing warning signs within the works performed on the premises of the tenant, informing other people working in the vicinity of the type and nature of work being carried out and possible threats.
8. in the event of a breach of the provisions, the "Penalty Regulations" and contract guidelines apply.

Service technicians, suppliers and visitors staying at CRIST on a one-off basis

- get acquainted with the threats occurring in CRIST shipyard in the Pass Office or Security Office, confirming the fact of reading it with their own signature on the list.
- drivers unloading the goods are required to have reflective vests and hard hats as well as S1P safety shoes (if required).

Potential accident-related events and others

Potential accident-related events (injury-free accident-related event) - a dangerous work-related incident during which no injuries or health deterioration occurs, e.g. sling breakage during transport of materials, scaffolding overturn, damaged electric and gas cables, etc.

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2. IDs (passes) are issued by Organizational and Administration Department on the basis of a prior notification by the department that employs a given Subcontractor. In case of an employee hired for the position of a welder, the consent to issue a pass will be provided after the certificates confirming the welder's qualifications are delivered to the Chief Welding Engineer Department.
3. IDs are collected by the subcontractor's employees in person on the basis of confirmation of completion of health and safety training and verification against the list of reported employees by the Subcontractor and, in the case of welders, additionally after the transfer of certificates confirming qualifications to the Chief Welding Engineer Department.
4. CRIST S.A. security admits and releases subcontractors to the shipyard on the basis of one-time passes or a permanent pass.
5. Each Subcontractor carrying out subcontracted works at night is obliged to hand over to the Dispatcher, by 14 o'clock, a lists of names of employees and the name and surname of the person supervising the works on behalf of the Subcontractor, including the place and expected working time; and when performing works on weekends until 14 o'clock on Friday.
6. Everyone working on behalf of and on the premises of CRIST should have a pass and show it upon every request.
7. Blocking / returning of passes from Subcontractors may be executed by: Health and Safety Department, management of the shipyard / production hall / department for the benefit of which the Subcontractors works and Organizational and Administration Department.
8. In the event of violation of the applicable regulations, including health and safety regulations, sanctions will be applied to the Subcontractor in accordance with the 'Penalty Regulations'.


In the event of irregularities Health & Safety Department informs the Subcontractor about non-compliance with the rules binding on the premises of CRIST and acts in accordance with the 'Penalty Regulations'.

Health & Safety Department and Fire Prevention Department has the right to immediately stop the works if non-compliance with the occupational health and safety and fire regulations poses a direct threat to the health and life of employees.

All persons should be reported to Health & Safety Department in order to verify the authorization to perform the following activities: rigger - crane operator, forklift truck operator, documents approving the forklifts/trolleys.

Without being allowed to work on our premises by the coordinator of CRIST and verification of qualifications: rigger - crane operator by Health & Safety Department or coordinator of CRIST, it is forbidden to use the hard hat markings of these people with a red strip, which informs about being qualified to perform operations related to vertical transport.

V. RULES OF CONDUCT IN THE EVENT OF AN ACCIDENT AT WORK, FIRE, ECOLOGICAL EVENT OR OTHER LOCAL MALFUNCTIONS

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- An employee of the Subcontractor who has suffered an accident and if his health condition allows it, is obliged to immediately notify his supervisor and Health & Safety Department about the accident.
- The witness to the accident is also obliged to report it.
- Every person who noticed the accident is obliged to immediately help the victim.
- Health & Safety Department should also be reported about potential accident-related events that pose a threat to the life and health of humans.
- At the time of the accident, the place of the accident should be secured until the arrival of the accident team.

In the event of a fire:

- notify the rescue unit in the shipyard – (tel. **+48 668 444 799**),
- call the fire brigade, if the situation requires it – (tel. **112, 998**),
- start extinguishing the fire with available extinguishing agents until the arrival of CRIST rescue unit.

In the event of an accident:

- notify the rescue unit in the shipyard – (tel. **+48 668 444 799**),
- call the emergency medical services, if the situation requires it – (tel. **112, 999**),
- provide first aid to the victim,
- notify your supervisor.

In the event of ecological events and other malfunctions:


- notify the rescue unit in the shipyard – (tel. **+48 668 444 799**),
- call the fire brigade, if the situation requires it – (tel. **112, 998**),
- proceed with neutralizing the resulting malfunction with available means (sorbents, sand, sawdust) until the arrival of the shipyard rescue unit.

+48 668 444 799

You should dial the above mentioned telephone number as it is a guarantee of getting a quick help. In addition, informing the Fire Prevention Department activates the internal notification system and - if necessary - external rescue services. Also all minor injuries can be treated in the infirmary, which is located in the Fire Prevention Department headquarter at production hall G-502.

Moreover, there are first aid kits in every site office and production hall.

**WARNING! ACCORDING TO POLISH LAW, PROVIDING FIRST AID IS OBLIGATORY!
FAILURE TO PROVIDE FIRST AID IS PUNISHABLE!**

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VI. TERMINATION OF COOPERATION

1. The supervision of the Subcontracting company is obliged to settle accounts with CRIST tool store in regards to the tools and equipment handed over to employees, in the event that an employee of the Subcontractor who, in connection with the performance of the work, took tools and equipment from CRIST tool store, has ended his cooperation with him or if the employee's work stoppage caused by vacation or other scheduled absence will be longer than 30 days.
2. The settlement, as mentioned above, must be confirmed each time on the circulation form by the tool store, and the circulation form must be handed over to the Pass Office. In the event of failure to comply with the above requirement, the Subcontractor will be charged with the cost of the collected and not returned tools, in accordance with their purchase prices. For this purpose, CRIST S.A. will issue to the Subcontractor a debit note for the amount corresponding to the value of the outstanding tools, with a payment term of 30 days from the date of its delivery.

All documents, related documents and enclosure, as well as any changes introduced to this document will be transferred to Subcontractors upon written confirmation by persons supervising the transfer of contracts to Subcontractors in CRIST S.A.

VII. FORMS

- Enclosure no. 1 – Notification of the Subcontractor's employees
- Enclosure no. 2 – List of coordinators at CRIST S.A. shipyard and the rules of cooperation
- Enclosure no. 3 – Threats on the premises of CRIST S.A. shipyard
- Enclosure no. 4 – Subcontractors self-assessment questionnaire
- Enclosure no. 5 – Functioning of pedestrian and car traffic on CRIST S.A. premises

Enclosure no. 2

List of coordinators at CRIST S.A. shipyard and the rules of cooperation

§ 1

List of coordinators supervising occupational health and safety at CRIST S.A. shipyard

- 1. Head of the property management office**
- 2. Head of the maintenance department**
- 3. Manager of G-06**
- 4. Manager of G-08 and G-502**
- 5. Manager of G-503 W 505**
- 6. Manager of Dry Dock II area**
- 7. Manager of Ws 560, aluminum hall**
- 8. Manager of G-08 hall IV - large-size elements line**
- 9. Builder of a vessel**

Contact details of the coordinators are to be provided by the representative of the Ordering Party in accordance with the contract.

§ 2

The appointment of a coordinator does not release the management of organizational units referred to as subcontractors - cooperating companies, from the obligation to provide occupational health and safety at work for their employees, supervision in this respect and compliance with applicable health and safety rules and regulations.

§ 3

The main duty of the Coordinator is to coordinate activities ensuring that all participants employed in the same place comply with the provisions and rules of health and safety at work.

§ 4

RULES OF COOPERATION

1. All participants of the work are obliged to cooperate with each other in scope of health and safety.
2. Co-ordination with the Coordinator and other Subcontractors of the manner and scope of the work, taking into account the provisions and principles of health and safety at work.
3. Providing the necessary assistance to each employee, regardless of the employer who hired them, in the event of a threat to health and life or an accident, breakdown or potentially accidental occurrence.
4. Undertaking joint actions in eliminating or reducing hazards and occupational risk related to the work performed.

5. Informing the Coordinator and all subcontractors working in the same place about the noticed threat. Depending on the severity of risk, the applicable regulations, instructions and procedures related to health and safety at work should be followed.

§ 5

OBLIGATIONS OF SUB-CONTRACTOR'S – COOPERATING COMPANIES

1. Complying with the obligatory health and safety regulations issued by the Coordinator, instructions, procedures, orders and resolutions regarding health and safety at work.
2. Participation in health and safety training organized by the Coordinator and Health and Safety Department.
3. Reporting to the Coordinator all threats resulting from the cooperation of various organizational units during implementation of the project.
4. Ensuring that employees and other persons performing work for the Subcontractor have permissions to operate equipment, machinery and technical devices located on the premises of the vessel under construction.
5. Ensuring on the premises of a built vessel, halls, departments, constant presence of a person to supervise the work performed by subordinate persons. Such person, by name and surname, should be reported to the management of CRIST, giving the place of permanent residence and telephone number. During her absence another person must be appointed.

§ 6

SCOPE OF COORDINATOR ACTIVITIES

1. Inspection of working conditions and enforcing compliance with the provisions and rules of occupational health and safety of the works carried out by subcontractors
2. Instructing the managers or employees directly with regards to the removal of irregularities that may pose a threat to the health and life of the employee, resulting from the violation of health and safety rules and regulations.
3. Immediate suspension of the operation of machines, equipment, facilities and works in the event of noticing a direct threat to the life or health of employees or other persons employed there.
4. Removing from work the employee who by his behavior poses a threat to his health and the employees cooperating with him.

§ 7

NON-COMPLIANCE WITH HEALTH AND SAFETY RULES AND REGULATIONS

In the event of gross negligence and violation of occupational health and safety rules and regulations by the Subcontractor's employees, the head of the organizational unit will apply for punishment in accordance with the procedure - penalty regulations.



Every person staying on the premises of CRIST S.A. shipyard is obliged to comply with safety regulations and rules, internal regulations, warning and information signs and instructions issued by employees of the shipyard.

Order rules binding in CRIST S.A.

- Each person staying on the premises of the shipyard is required to have an identification card or a one-time pass.
- When moving around the shipyard, pay special attention to traffic.
- The provisions of the Highway Code apply in the shipyard. The maximum speed is 20 km/h.
- Remain especially careful while moving around the shipyard.
- Walking under the load suspended from the crane is prohibited.
- You should move around only along designated communication routes.
- A hard hat must be worn when working on vessels and on quays, in the dock and in production halls. In addition, use personal protective equipment appropriate for the type of works performed.
- Pay attention to horizontal transport.
- Parking of vehicles is allowed only in designated and assigned parking spaces.
- It is forbidden to bring and consume alcohol, intoxicants and psychotropic substances on the premises of the shipyard.

All persons entering CRIST shipyard should familiarize themselves with the threats occurring in the shipyard.

The person confirms in writing that he read the information.

Enclosure no. 4
 Subcontractors self-assessment questionnaire

.....
 (Name of Company, Address)

.....
 (Date and Location)

Subcontractors' self-assessment questionnaire

No.	Question	YES	NO
1.	Is there a health and safety service in your company?		
2.	Do the employees have valid medical examinations allowing them to perform work in a given position?		
3.	Do the employees undergo internal health and safety training before being allowed to work in your company?		
4.	Do the persons supervising the work of the Subcontractor: manager, foreman, team leader have current health and safety training for people managing employees?		
5.	If the company has its own power tools and other electrical equipment, is it periodically inspected and maintained by an authorized person?		
6.	Do the employees operating machines, devices and tools have appropriate professional qualifications and authorizations to operate them?		
7.	Are threats at workplaces identified on an ongoing basis in your company?		
8.	Is there occupational risk assessment carried out during hazardous work performance and are the employees familiarized with the results of the assessment in writing?		
9.	Does the Subcontractor have a certified health and safety management system? If YES, please state according to which standard:)		
10.	Number of accidents at work recorded in the last year in your company /enter the number/		

.....
 (Signature and stamp of the person filling the form in)

Each question should be answered with **yes** or **no**, marking the answer with a cross in the appropriate box, except for **point 10**.

Enclosure no. 5

Functioning of pedestrian and car traffic on CRIST S.A. premises

1. Issuing, activating or losing an electronic pass is payable for all cooperating companies (according to the price list specified in the cooperation agreement).
2. Authorized persons have the right to report guests entering the shipyard. The list of authorized persons is approved by the Head of Organizational and Administration Department.
3. The admission of external delegations or the media to CRIST shipyard must be preceded by the approval of the Management Board or a person authorized by the Management Board.
4. It is forbidden, without the consent of an authorized person (in accordance with the list referred to in point 2), to allow guests to enter the shipyard by car, with the exception of pilots, maritime administration services, agency services and state administration services.
5. The visitor's entry is reported only to the Pass Office (during its working hours, i.e. Monday - Friday from 6am to 3pm). Outside working hours of the Pass Office, guest entry must be previously reported to the shipyard's Dispatcher. Security company employees do not have the right to decide on the admission of visitors to the shipyard if its entry has not been previously notified.
6. Drivers who have the right to enter the shipyard may park the vehicle:
 - a) Drivers with an assigned parking space - have the right to park the vehicle in a designated parking space, but at the same time are forbidden to park outside the designated parking spaces,
 - b) Drivers who do not have an assigned parking space (car pass type: BM, on-time car passes) - have the right to park the vehicle in places intended for guests, but at the same time are forbidden to park the vehicle in numbered parking spaces and outside them.
 - c) Drivers of truck vehicles and oversized vehicles with deliveries to CRIST - have the right to stop or stopover for the time of unloading the delivery in places indicated by authorized CRIST S.A. employees, unless this is contrary to the health and safety and fire regulations and the prohibitions set out in point 7d of hereby instruction.
7. Drivers who have the right to enter CRIST premises, in addition to the right to park only in designated places (specified in point 6), while moving around the yard they are obliged to:
 - a) give the priority to any technological transport,
 - b) adhere to the speed limit of up to 20 km/h,
 - c) comply with the prohibition of parking outside the designated parking spaces,
 - d) comply with:
 - the ban on entry the parts of the shipyard marked with entry bans,
 - the absolute prohibition of stopping and stopover the vehicle on or within the crane rails (the crane rails are marked with horizontal lines) and the absolute prohibition to move on the crane rails or within it while the crane is working,
 - the prohibition of blocking communication and escape routes (the routes are marked with horizontal lines),
 - e) in cases not specified in points a-c, comply with the provisions of the Traffic Law Act.
8. Persons and external companies that, as a result of non-compliance with the rules set out in point 7 of this instruction, will lead to property damage on the premises of CRIST shipyard shall bear full property liability for the damage caused.
9. Drivers who decide to enter the shipyard will not make claims for damage resulting from the operation of the shipyard, e.g. damage to paint coatings resulting from the used production technologies.

10. The person who drives the vehicle is fully responsible for parking in designated areas on the premises of the company.
11. It is forbidden to enter the shipyard in a taxi with the exception of guests of the Management Board (reported by the Management Board Office), pilots and maritime administration services.
12. Car entry into the shipyard may take place between 5 a.m. and 19 p.m. on a weekday, 5 a.m. and 14 p.m. on Saturdays, Sundays and other non-working days. It is allowed to enter the shipyard outside the designated hours as long as it is associated with the performance of works at night or the performance of supervision functions in CRIST.
13. Security officers are obliged to strictly control all vehicles entering/leaving the area of CRIST shipyard, in particular to check the validity of the car pass (entry/exit) and control of materials/tools taken from the CRIST shipyard (exit).
14. Persons leaving the CRIST shipyard are required to have an entry list of materials and tools, which is the basis for their taking out/export (copy – security officers, original - company). Vehicles without valid and complete export papers will not be released from the CRIST shipyard.
15. Deliveries to the shipyard and to cooperating companies will not obtain permission to enter without prior notification.
16. External and cooperating companies with their offices or production units located on the premises of the shipyard are not allowed to independently (without the knowledge and consent of the Head of Organizational and Administration Department) issue passes and permits for company and private cars to enter the shipyard.
17. Crossing the shipyard area for oversized and heavy transport must take place upon agreement each time notified to CRIST shipyard Dispatcher by means of a notification (order), so that it does not interfere with the shipyard's technological transport traffic, and for a fee in accordance with the price list.
18. Opening and closing of technological gates from the companies directly adjacent to CRIST are supervised by the security officers of CRIST shipyard.
19. External companies with their headquarters on the shipyard premises in the case of moving to the premises of other companies where they perform the work (e.g. SD-I, companies directly adjacent to CRIST), while moving employees and equipment, they must strictly comply with the applicable regulations for moving around the CRIST shipyard or have its own back-up facilities in the given area for the duration of the works/repairs.
20. As of 01.01.2015 on the premises of CRIST shipyard, a price list for entry passes is obligatory for all external and cooperating companies (valid for a given year, available at Pass Office).